

#jobbjustnu

Position: Teacher / Teaching Assistants for Japanese Education Programs

Reports to: School Principal

About JAPANESE SCHOOL ASSOCIATION IN STOCKHOLM, JSA

JAPANESE SCHOOL ASSOCIATION IN STOCKHOLM (JSA) is a non-profit organisation, which was established in 1974. It offers primary and secondary education programs for Japanese speaking students (*Nihonjin Hoshu Gakko* or *Hoshuko*). It is a parental cooperative, managed by a committee consisting of parent representatives. Its board members include representatives from the Stockholm Japanese Association (Japanska Föreningen i Stockholm) and Japanese Business Club in Stockholm.

The education programs run weekly on Saturdays at Enskilda Gynmasiet in Stockholm. As of May 2022, there are 12 teaching staff and 175 students enrolled.

The programs are in conformity with the Japanese national curriculums and use textbooks accredited by the Japanese Ministry of Education, Culture, Sports, Science and Technology. They focus primarily on Japanese language and math and offer unique Japanese cultural experience for all students.

Since 2019, JSA has extended its capacity to offer education program for preschool students aged between 5 and 6 years old. The preschool program is designed as a preparatory stage for students seeking to attend the primary education program.

JSA is currently seeking a teacher (primary/secondary education programs) and two enthusiastic teaching assistants for both preschool and lower primary education programs. In addition to respective roles as a teacher and teaching assistants on Saturday education programs, these positions require candidates to attend staff meetings, as well as carrying out administrative duties at JSA office located in Södermalm.

Requirements

- Fluency in Japanese, at native level (both positions)
- Must have a work permit in Sweden/EU or is eligible to work in Sweden (both positions)
- Relevant certificates and previous teaching experiences (teaching position only)

Personal Skills

- Inspirational and highly motivated to support students and teachers of the programs.
- Excellent communication skills to work with teachers, students, and their parents.
- Ability to work with students and co-workers with different needs and cultural backgrounds.
- Good understanding of the unique school environment and willingness to positively contribute to the development of education programs together with the management committee.

Working Hours

- Working hours: Saturdays, 8:30 AM to 14:30 PM (Teacher)/ 8:40 AM to 14:10 PM (Teaching assistants)
- Period: primarily Saturdays from mid-August 2022 until late March 2023 (both positions)

Contract

- Starting from mid-August 2022 (both positions)

Recruitment Process

Please submit both resume and cover letter written in Japanese to JSA. Short-listed candidates will be contacted by JSA for first interview with the school principal. JSA will further contact selected candidates for second interview with JSA representatives.

Application

JSA only accepts applications and enquiries in Japanese. JSA will close applications when the positions are filled.

If you have any questions regarding the advertised positions, please contact JSA by email (japanskaskolan@gmail.com).

Please note that JSA observes summer vacation during 20 June – 31 July, and during this period there may be delays in response.

Employment type

Part time

Working place

Enskilda Gymnasiet, Tegnérkunden 5, 111 61 STOCKHOLM

Office address

JAPANESE SCHOOL ASSOCIATION IN STOCKHOLM, JSA

HÖGBERGSGATAN 68

118 54 Stockholm

Contact

E-mail: japanskaskolan@gmail.com (Japanese only)

Office telephone and fax: 08-640-3313

Office hours (Tue-Fri): 10:00AM-16:00PM

Tsuyoshi Yamazaki, School Principal